



ANDREW M. CUOMO
Governor

GEORGE P. BEACH II
Superintendent

January 25, 2019

Via E-Mail: 58702-01114307@requests.muckrock.com

Ms. Leila Young
MuckRock News
DEPT MR 56083
411a Highland Avenue
Somerville, Massachusetts 02144

Dear Ms. Young:

Reference is made to your Freedom of Information Law request received via e-mail on July 27, 2018, seeking copies of email communications from January 1, 2018 to the date of your request, between ejarvis@adl.org and all email addresses associated with this agency, with the various terms identified in your request.

Your request does not reasonably describe the records you are seeking as required by Public Officers Law § 89(3). In order for a request to be reasonably described the request should, to the extent practicable, include parameters such as specific names or roles of employees or external parties to be searched.

Please note that whether a request is reasonably described may be dependent upon the nature of an agency's filing or record keeping system and agency employees are not required to engage in herculean or unreasonable efforts to locate records. See Konigsberg v. Coughlin, 68 N.Y.2d 245 (N.Y. 1986) and the NYS Committee on Open Government's FOIL Advisory Opinions 18949 and 18863. The Committee on Open Government has explained that "a request for 'all' records, without limitation, that include a certain name, for example, might not be found to reasonably describe the records." (COOG AO-18949 (Aug. 20, 2012)).

This agency employs thousands of individuals and the broad scope of your request does not sufficiently identify the types of records sought to enable us to conduct a search and locate responsive records. Accordingly, additional information is needed in order to conduct a reasonable search for responsive records

Pursuant to Public Officers Law § 89(4)(a), any person denied access to a record may appeal that determination within thirty days. Any appeals must be in writing and mailed to the Records Appeal Officer, Administration, at the below address.

Sincerely,

Major Frank Keyser
Records Access Officer
Central Records Bureau

18-2113